

AWMA WORLD CHAMPIONSHIP, TEAM CAPTAIN GUIDELINES

Applications for Team Captain can be submitted to the AWMA World Championship/ National Events Committee via email as soon as possible. The application must include a short history of experience as a previous Team Captain, world team competitor, foreign traveler, and/or of general leadership qualities (need not be longer than 100-125 words).

The Team Captain's highest priority is to represent the best interests of the AWMA. This person is selected by the organization to ensure that the team behaves in a sportsman-like manner and that all competitors are acting as representatives of the AWMA. To serve the best interests of the organization, the Team Captain ensures that all participants have access to the resources that they need while at the event to be successful competitors. The Team Captain is the liaison between the AWMA and the FMBB at the competition. In this capacity, the Captain ensures that the competitors have all of the information provided by the FMBB and acts as an advocate for the team to the FMBB.

Determination of qualified team captain will be made EXCLUSIVELY by the World Championship/ National Events Committee of which the AWMA President is a member. In the event that an alternate chooses to travel with the Team, the alternate will function as the Assistant Team Captain.

The designation as Team Captain for the AWMA FMBB World Championship Team shall carry with it the following responsibilities:

- a) Review any open Declaration items and assist to have them resolved (i.e. missing tattoo/chips, paperwork, etc.);
- b) Assist dog and handler teams in preparation for international competition, including:
 - i. Current vaccination and passport information
 - ii. Hosting country's language, location, monetary conversion, etc.
- c) Advising Team members in all matters pertaining to their well-being and the wellbeing of their dogs while overseas (i.e. allowable equipment, training methods, food, medicine, crates, etc.)
- d) Transportation of flag, music, trophies, etc.
- e) Organize advance preparations for the Team's visit to the host country and arrangements for competition in the Championship. These shall include:
 - i. Filing Competitor/Team information/applications, providing ancillary documentation and payment to the FCI/Hosting organization
 - ii. Itinerary
 - iii. Air travel reservations as needed
 - iv. Ground transportation to and from the airport to the host hotel as needed
 - v. Host hotel lodging as needed
 - vi. Team uniforms
- f) All competitor and event correspondence, etc.
- g) Organize and manage a training program prior to departure to the FMBB World Championship (Agility only)
- h) Organize and manage a training program in the host country of the FMBB World Championship
- i) Follow-up on all competitors, dogs, and luggage arrival
- j) Act as spokesperson for the AWMA and the Team in all matters pertaining to the Team's participation in the FMBB World Championship
- k) Be available to the Team for any questions or issues that arise while traveling

- l) Be available to the host club in the capacity of team contact/liaison
- m) Attend and/or administer:
 - i. AWMA Team meetings
 - ii. Draw night, dinners, and other social events offered by the FMBB or hosting club
 - iii. Attend FMBB Captain's meeting, if offered
- n) Deposits returned to competitors per guidelines
- o) Any member of the Team who conducts him or herself in an unsportsmanlike manner, or engages in any other actions that are contrary to the best interests of the Team, shall be subject to disciplinary action, including dismissal from the Team. If the action occurs before the Team leaves for the Championship, notification shall be provided to the WC Committee, where a two-thirds majority vote is required for dismissal. After departure to the competition, the Team Captain can initiate disciplinary action against a Team member. The Team Captain shall present evidence of the infraction to the President and the Chair of the World Championship/National Event Committee. The Team Captain, President, and the Committee Chair shall collectively decide if the competitor shall be dismissed from the Team or if other disciplinary action should be pursued then or in the future through a Board of Inquiry hearing. Any disciplinary action taken against a Team member for detrimental conduct while traveling to or attending the FMBB competition shall be filed in a report from the Team Captain to the World Championship/National Events Committee no later than 30 days after the Team Captain returns from the FMBB Championship. The WC/NE Committee shall then forward the report to the Board of Inquiry for review.

AWMA Team members are expected to arrive at their overseas destination at least three (3) days prior to competition but no less than one day before the draw so the Team Captain will be able to hold at least one team meeting before the draw and so that all Team members attend any team practices, if offered. Team members who want to arrive earlier must make their own arrangements.